



CARBON POSITIVE AUSTRALIA

Director Application Pack

Under Rule 22.4 of the CARBON NEUTRAL CHARITABLE FUND Rule Book, I would like to invite you to express your interest in a Directorship with us. I acknowledge and thank you for that interest and look forward to receiving your directorship application in due course.

Carbon Positive Australia is the trading name of the Carbon Neutral Charitable Gift Fund. We are registered as a public environmental gift fund for the purpose of advancing our vision and supporting the environmental objects of the Carbon Neutral Charitable Fund Ltd as outlined in our rulebook.

About CARBON POSITIVE AUSTRALIA

Carbon Positive Australia's vision is for a Carbon Positive future for our world.

Carbon Positive Australia's mission is to:

- **restore** natural habitat through diverse plantings that sequester carbon and provide other co-benefits;
- **encourage**, engage and inform the community about climate change, the carbon cycle, the environment and how we can all be a part of the solution;
- **empower** everyone to take active steps to reduce their carbon footprint; and
- **collaborate** with other organisations.

Carbon Positive Australia is a not-for-profit company limited by guarantee. All directorial appointments are held on a volunteer basis. Reasonable out of pocket expenses can be claimed if required for the performance of your duties.

As an organisation diversity is very important to us, not only in our external environment with our plantings and species selection but also in our corporate environment with our personnel selection at the board, executive and operational levels.



As directors, we are all drawn to this work for various reasons. A common thread is the felt obligation to work for a liveable future for our grandchildren and their grandchildren. At the broadest level, we all strive for the health and well-being of our families, our societies and our planet.

Application to CARBON NEUTRAL CHARITABLE FUND Board:

Under Rule 22.4 of the Rule Book, Carbon Neutral Charitable Fund directors can appoint eligible nominees to vacant Board Director positions at any time as they arise.

If accepted, you will be appointed as a director for the period up to the next Annual General Meeting, held in February each year, at which point the members will consider your reappointment for a 3-year term.

This nomination pack provides information about the position and provides the forms required to progress a nomination application.

Invitation to apply

You are invited to:

- fill out the Carbon Positive Australia director's nomination form provided;
- provide a short biography responding to the selection criteria provided;
- complete the Skills Self-Assessment form provided;
- submit a resume with your application; and
- nominate two referees.

Closing date:

For nominations is 13th May 2022

Enquiries:

For any further information please contact our Company Secretary:

Ms Catherine Patterson at: catherine@carbonpositiveaustralia.org.au

**Lodgement:**

Please return the completed form on or before the advertised closing date to Catherine Patterson.

By post to (please allow for sufficient time for delivery on or before the closing date):

The Company Secretary
Carbon Positive Australia
Address: PO Box 169, Mosman Park, WA 6012

Or by email to:

The Company Secretary
Carbon Positive Australia
catherine@carbonpositiveaustralia.org.au

Submission checklist

Before submitting your application, please ensure that you have completed/attached the following documentation:

- ☐ SELF-ASSESSMENT FORM - Skills Self-Assessment
- ☐ BIOGRAPHY – 500-word limit addressing the selection criteria
- ☐ NOMINATION FORM – Contact Details
- ☐ CURRENT RESUME - including two contactable referees
- ☐ DOCUMENTATION to support high-level self-assessment assertions